**CHARLES UNIVERSITY MOBILITY FUND**

**Support for studying abroad at universities for one to two semesters**

(clause 1a of the Regulations of the Charles University Mobility Fund)

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| **Number (completed by Rector’s Office):** |  | **Status (confirmed by faculty):** | Approved |
| **APPLICANT:** | |  | |
| **Correspondence address:** | |  | |
| **Phone, e-mail:** | |  | |
| **GUARANTOR:** | |  | |
| **Workplace:** | |  | |
| **Phone, e-mail:** | |  | |

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| **CHARLES UNIVERSITY** | |
| **Faculty:** |  |
| **Year:** |  |
| **Type of study programme:** |  |
| **Study programme:** |  |
| **Branch of study:** |  |
| **Grade point average (completed by faculty):** |  |

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| **UNIVERSITY ABROAD** | |  | | |
| **Faculty:** | |  | | |
| **Field/specialization:** | |  | | |
| **Purpose of stay:** | |  | | |
| **Duration of studies** | **From (day):** |  | **To (day):** |  |

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| **CO-FINANCING** | |
| **EXPENSES RELATING TO STUDY STAY** | |
| **Travel expenses:** |  |
| **Tuition:** |  |
| **Accommodation expenses:** |  |
| **Expenses for food:** |  |
| **Other (insurance, etc.):** |  |
| **TOTAL EXPENSES:** |  |
| **REQUESTED CONTRIBUTION** |  |
| **Note: The contribution is provided for a maximum of 50% of the total expenses.** | |
| **Breakdown of expense item “Other”:** | |

**Required attachments:**

1. Motivational letter, 2) Recommendation letter from guarantor, 3) Acceptance letter, 4) Confirmation of language skills

**CHARLES UNIVERSITY MOBILITY FUND**

**Support for participation in international academic or professional events by students abroad**

(clause 1b of the Regulations of the Charles University Mobility Fund)

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| **Number (completed by Rector’s Office):** |  | **Status (confirmed by faculty):** | Approved |
| **APPLICANT:** | |  | |
| **Correspondence address:** | |  | |
| **Phone, e-mail:** | |  | |
| **GUARANTOR:** | |  | |
| **Workplace:** | |  | |
| **Phone, e-mail:** | |  | |

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| **CHARLES UNIVERSITY** | |
| **Faculty:** |  |
| **Year:** |  |
| **Type of study programme:** |  |
| **Study programme:** |  |
| **Branch of study:** |  |
| **Grade point average (completed by faculty):** |  |

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| **international ACADEMIC or professional event:** | | | | | |
| **Title:** | | |  | | |
| **Sponsoring organization:** | | |  | | |
| **Active participation:** | | |  | | |
| **Contribution to topic:** | | |  | | |
| **Duration of stay:** | **From (day):** |  | | **To (day):** |  |

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| **CO-FINANCING** | |
| **EXPENSES RELATING TO STUDY STAY** | |
| **Travel expenses:** |  |
| **Tuition:** |  |
| **Accommodation expenses:** |  |
| **Expenses for food:** |  |
| **Other (insurance, etc.):** |  |
| **TOTAL EXPENSES:** |  |
| **REQUESTED CONTRIBUTION** |  |
| **Note: The contribution is provided for a maximum of 50% of the total expenses.** | |
| **Breakdown of expense item “Other”:** | |

**Required attachments:**

1. Motivation letter, 2) Recommendation letter from guarantor, 3) Acceptance letter

**CHARLES UNIVERSITY MOBILITY FUND**

**Support for academic or research stays abroad**

(clause 1c of the Regulations of the Charles University Mobility Fund)

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| **Number (completed by Rector’s Office):** |  | **Status (confirmed by faculty):** | Approved |
| **APPLICANT:** | |  | |
| **Academic title or programme type:** | |  | |
| **Correspondence address:** | |  | |
| **Phone, e-mail:** | |  | |
| **GUARANTOR:** | |  | |
| **Workplace:** | |  | |
| **Phone, e-mail:** | |  | |

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| **CHARLES UNIVERSITY** | |
| **Faculty:** |  |
| **Year:** |  |
| **Type of study programme:** |  |
| **Study programme:** |  |
| **Branch of study:** |  |
| **Grade point average (completed by faculty):** |  |

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| **ACADEMIC OR RESEARCH STAY** | | | | | |
| **Purpose of stay:** | | |  | | |
| **Workplace abroad:** | | |  | | |
| **Benefits of the stay:** | | |  | | |
| **Duration of stay:** | **From (day):** |  | | **To (day):** |  |

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| **CO-FINANCING** | |
| **EXPENSES RELATING TO THE STUDY STAY** | |
| **Travel expenses:** |  |
| **Tuition:** |  |
| **Accommodation expenses:** |  |
| **Expenses for food:** |  |
| **Other (insurance, etc.):** |  |
| **TOTAL EXPENSES:** |  |
| **REQUESTED CONTRIBUTION** |  |
| **Note: The contribution is provided for a maximum of 50% of the total expenses.** | |
| **Breakdown of expense item “Other”:** | |

**Required attachments:**

1. Motivation letter, 2) Recommendation letter from guarantor, 3) Acceptance letter

**CHARLES UNIVERSITY MOBILITY FUND**

**Support for students from abroad at Charles University**

(clause 1d of the Regulations of the Charles University Mobility Fund)

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| **Number (completed by Rector’s Office):** |  | **Status (confirmed by faculty):** | Approved |
| **STUDENT FROM ABROAD:** | |  | |
| **Correspondence address:** | |  | |
| **Phone, e-mail:** | |  | |
| **GUARANTOR:** | |  | |
| **Workplace:** | |  | |
| **Phone, e-mail:** | |  | |

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| **HOME UNIVERSITY:** |  |
| **Faculty:** |  |
| **Field/specialization:** |  |
| **Study programme:** |  |
| **Number of completed semesters:** |  |

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| **CHARLES UNIVERSITY** | | | | | |
| **Receiving faculty:** | | |  | | |
| **Study programme/field, special plan:** | | |  | | |
| **Purpose of stay:** | | |  | | |
| **Grade point average (completed by faculty):** | | |  | | |
| **Duration of stay:** | **From (day):** |  | | **To (day):** |  |

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| **CO-FINANCING** | |
| **EXPENSES RELATING TO THE STUDY STAY** | |
| **Travel expenses:** |  |
| **Tuition:** |  |
| **Accommodation expenses:** |  |
| **Expenses for food:** |  |
| **Other (insurance, etc.):** |  |

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| **TOTAL EXPENSES:** |  |
| **REQUESTED CONTRIBUTION** |  |
| **Note: The contribution is provided for a maximum of 50% of the total expenses.** | |
| **Breakdown of expense item “Other”:** | |

**Required attachments:**

1. Motivation letter, 2) Recommendation letter from guarantor, 3) Acceptance letter

**CHARLES UNIVERSITY MOBILITY FUND**

**Support for academics or researchers from abroad lecturing at Charles University – guest**

(clause 1e of the Regulations of the Charles University Mobility Fund)

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| **Number (completed by Rector’s Office):** |  | **Status (confirmed by faculty):** | Approved |
| **GUEST PROFESSOR:** | |  | |
| **Correspondence address:** | |  | |
| **Phone, e-mail:** | |  | |
| **GUARANTOR:** | |  | |
| **Workplace:** | |  | |
| **Phone, e-mail:** | |  | |

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| **HOME UNIVERSITY:** |  |
| **Faculty:** |  |
| **Field/specialization:** |  |

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| **CHARLES UNIVERSITY** | | | | | |
| **Faculty:** | | |  | | |
| **Benefits of stay:** | | |  | | |
| **Duration of stay:** | **From (day):** |  | | **To (day):** |  |

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| --- | --- |
| **CO-FINANCING** | |
| **WAGE AND SUBSISTENCE EXPENSES** | |
| **Travel expenses:** |  |
| **Wage expenses:** |  |
| **Subsistence expenses:** |  |
| **TOTAL EXPENSES:** |  |
| **REQUESTED CONTRIBUTION** |  |
| **Note: The contribution is provided for a maximum of 50% of the total expenses.** | |
| **Breakdown of expense item “Other”:** | |

**Required attachments:**

1. Recommendation letter from guarantor, 2) CV, including publication activities