

RULES OF ORGANIZATION OF STUDIES

The Academic Senate of the 2nd Faculty of Medicine passed a resolution that the following rules of organisation of the study at the 2nd Faculty of Medicine have become its internal procedure

Article 1

Introductory Provision

These Rules of organisation of studies at the 2nd Medical Faculty (hereafter “procedure”) states, according to article 19, paragraph 1 and 2 or related provisions of Study and Examination Regulations of Charles University in Prague (hereafter “university”), requirements of study programmes at the 2nd Medical Faculty (hereafter “faculty”) and state the details of organisation of studies at the faculty.

Part I

Requirements of bachelor and master study programs according to Study and Examination Regulations of the university

Article 2

Stages of study programs accredited at the faculty
(see article 4, paragraph 5 of Study and Examination Regulations of university)

1. Stages of study of all accredited study programs are years.

Article 3

Ratio of credit for elective subjects for control of studies
(see article 4, paragraph 10 of Study and Examination Regulations of university)

Ratio of the number of credits obtained by a student for completing of elective subjects to normal number of credits obtained by a student at the point of control of studies, is fifteen percent. The dean decides if further elective subject above and beyond the framework of the study will be taken in account.

Article 4

Minimum number of credits

(see article 4 paragraph 11 of Study and Examination Regulations of the university)

1. Minimum number of credits needed to progress into next stage of study (year) in the study program SP1 “General Medicine” is :
 - a) 44 credits for progressing to second stage,
 - b) 101 credits for progressing to third stage
 - c) 168 credits for progressing to fourth stage
 - d) 230 credits for progressing to fifth stage
 - e) 290 credits for progressing to sixth stage
 - f) 360 credits for progressing to every next stage.
2. Minimum number of credits needed to progress into next stage of study following master study program SP2 “Specialisation in Physiotherapy” is :
 - a) 57 credits for progressing to second stage
 - b) 120 credits for progressing to every next stage
3. Minimum number of credits needed to progress to next stage of study in bachelor study programs is :
 - a) 44 credits for progressing to second stage
 - b) 101 credits for progressing to third stage
 - c) 180 credits for progressing to every next stage
4. Repeated attempt to progress into next stage of study based on obtaining only minimum number of credits is not allowed in case of two repetitions of this approach consecutively.

Article 5

Individual Study Plan

(see article 4 paragraph 14 of Study and Examination Regulations of university)

1. Requests for individual study plan in case of repeated attempt choose compulsory subject can be allowed maximum twice during the study, if this option is not forbidden according to article 9 paragraph 1 of this procedure

Article 6

Forms of study, transfers

(see article 4 paragraph 12 of Study and Examination Regulations of university)

1. Details of forms of study, at which faculty the study programs take place and transfers from one form of study into another form of the same study program are not stated in this procedure.

Article 7

Changes of study plan during interruption of studies

(see article 5 paragraph 6 of Study and Examination Regulations of university)

1. Further details of process after interruption of studies during which study plan was not changed is not stated in this procedure.

Article 8

The right to choose subject

(see article 6 paragraph 2 of Study and Examination Regulations of university)

1. The right to choose a subject at the faculty is determined by :
 - a. Study plan of study program at the faculty, if it conditionally allows or forbids choosing of given subject according to article 6 paragraph 5 subsection a), c) or e) of Study and Examination Regulations of university, if the subject is listed as compulsory or electively compulsory in a given study program
 - b. Capacity reasons according to article 6 of Study and Examination Regulations of university, in this case students who choose the subject in accordance with recommended study plan will be given priority, list of subjects with details of capacity constraints is given by the dean
 - c. Failure to produce medical confirmation of ability to take part in given subject in the time stated by the dean; list of subjects for which it is necessary to produce such document is given by the dean.

Article 9

Repeated Selection of a subject

(see article 6 paragraph 7 of Study and Examination Regulations of university)

1. Repeated selection of a subject, which is stated in the given study plan as compulsory, is possible only once, and only in consecutive stages of study
2. Repeated selection of a subject which is stated in the given study plan as electively compulsory is forbidden.
3. Repeated selection of a subject which is taught at the faculty and is for given study program elective is forbidden, unless stated otherwise in details of the subject.

Article 10

Colloquium, credit test and KLAUZUNI thesis

(see article 6 paragraph 10 of Study and Examination Regulations of university)

1. For the subjects taught at the faculty a colloquium is pre-requisite to examine the given subject, thesis, if it is required by the study plan is always

independent control of the study of the subject, credit test may take form of both given forms of control of study.

Article 11

Final State (Rigorous) Exams

(see article 7 paragraph 7 of Study and Examination Regulations of university)

1. Pre-requisite for final part of state exam in program SP1 is also fulfilment of practical skills, given in Index of Practical Skills.

Article 12

Total number of credits for compulsory and elective subjects

(see article 7 paragraph 8 of Study and Examination Regulations of university)

1. For a student to be admitted to individual parts of state exams in study programs governed by health care regulations the total number of credits for all compulsory subjects together with the minimum number of credits from electively compulsory subjects must be 95%.

Article 13

Further Pre-requisites to achieve Honours degree

(see article 4 paragraph 14 of Study and Examination Regulations of university)

1. Further pre-requisites to achieving an honours degree in all study programs accredited at the faculty is achieving normal number of credit at each control of study in a period of time which is not longer than the standard period of study by more than one year.

Part II

Details of organisation of studies of bachelor and master study programs

Article 14

Other details of organization of studies may be amended by the dean

Part III

Details of organisation of studies of PhD study programs

Article 15

Other details of organization of studies may be amended by the dean

Part IV

Temporary and Final Provisions

Article 16

Temporary Provisions

1. Rights and duties of students at the faculty before this procedure comes into effect are governed by the existing Study and Examination Regulation of the faculty, unless otherwise stated in the Study and Examination Regulations of the University.

Article 17

Final Provisions

1. This procedure was passed by the Academic Senate of the faculty on
2. This procedure comes into force on the day will be passed by the Academic Senate of the University
3. This procedure comes into effect five days after coming to force, with the exception of part I. to III., which come into effect on the first day of the academic year 2006/2007

The Chairman of Academic Senate

The Dean

The Chairman of Academic Senate of University